

# Clery Act (Campus Security) – 668.46(b)

July 1, 2011

The Higher Education Opportunity Act of 2008 reauthorizes and extends the Higher Education Act of 1965. The Higher Education Act (HEA) provides the statutory authority for most of the programs and activities administered or conducted by the Office of Postsecondary Education, including requirements related to campus security and safety.

The Campus Security Act requires all institutions to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics
- Disclose crime statistics for the campus and certain public areas
- Provide “timely warning” notices of crimes that have occurred and pose an ongoing threat to students and employees
- Disclose a public crime log

## Timely Warnings

In the event of a potential emergency, a timely warning will be issued to each student and staff member. The Director of the School will be responsible to alert the campus.

## Disclosure of Crime Statistics

The Director of Education is responsible for disclosing all crime statistics and criminal offenses to the Department of Education no later than October 1<sup>st</sup> of each year.

Statistical data regarding the on-campus occurrence of crimes are available to students prior to enrollment. This information is also available to staff members prior to employment, and is updated yearly by September 1<sup>st</sup>. The most current Campus Safety and Security Report may be found at: <https://surveys.ope.ed.gov/security/>

A paper copy is also available from the Director of Education.

CRIME STATISTICS	2008	2009	2010
Murder/Non-Negligent Manslaughter	0	0	0
Forcible Sex Offenses - Including Forcible Rape	0	0	0
Non-forcible Sex Offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Negligent Manslaughter	0	0	0

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<b>DRUG, ALCOHOL OR FIREARMS POSSESSION</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
Liquor Law Violations	0	0	0
Drug-Abuse Violations	0	0	0
Weapons Possession	0	0	0

<b>HATE OFFENSES ON CAMPUS</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
Murder/Non-Negligent Manslaughter	0	0	0
Aggravated Assault	0	0	0
All Forcible Sex Offenses	0	0	0
Forcible Rape	0	0	0
Arson	0	0	0
Negligent Manslaughter	0	0	0
Simple Assault	0	0	0
Larceny/Theft	0	0	0
Intimidation	0	0	0
Destruction/Vandalism	0	0	0

## Campus Security Notification

An orientation is held at the beginning of school for each new class. New students are informed at this time about security measures and the need to be aware of potential problems. They are encouraged to report any situations they feel should be investigated. The employees receive similar information at the time of hire and once a year by October 1<sup>st</sup>. Also, if a criminal action has taken place, the staff is informed so they may become more aware and observant and prevent the same condition from occurring in the future.

## Access to Campus Facilities

Access to campus facilities by students is permitted only during normally scheduled hours and always under staff supervision. There is no "on campus" housing available to students. Monitoring and recording of student off-campus activities and off-campus housing facilities is non-applicable for the institution. Access to campus facilities by students is permitted only during normally scheduled hours and always under staff supervision. During non-business hours the campus building are monitored by a security system. Only designated employees have access to the security codes. Maintenance of facilities is conducted before or after class hours, minimizing the likelihood of any accident or injury. There are no "on-campus" housing facilities available to students.

## Reporting Criminal Offenses

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The institution does not have an established Campus Security Office. All students and employees should promptly report criminal incidents, accidents, and other emergencies to the local Police Department by dialing 911. A student may also contact any staff member who will immediately contact the Campus Director or the Director of Education who will investigate and determine appropriate action.

The Campus Director and the Director of Education may choose to implement a "citizen's arrest" of an individual, but rely primarily on local law enforcement agencies. Campus forms are used when a law enforcement agency has been called in on a criminal offense. Documentation of the incident is made by obtaining the name of the officer whom responded to the call.

## Confidential Reporting

The disclosure from the victim or witness will be kept strictly confidential at the individual's request. While accounts may be submitted verbally, they will need to be documented in a written report. Crimes and incidents to be reported include, but are not limited to: homicide, manslaughter, forcible sex offenses, robbery, assault, burglary, motor vehicle theft, arson, hate crimes, weapons, larceny-theft, intimidation, destruction or property, and violation of alcohol and drug policies.

## Campus Law Enforcement Offices

### **Phoenix Campus**

Phoenix Police Department, 620 W Washington St, Phoenix, AZ 85003 (602) 262-6151

### **North Las Vegas Campus**

North Las Vegas Police Department, 1301 E Lake Mead Blvd, North Las Vegas, NV 89030  
702-633-9111

### **Fontana Campus**

Fontana Police Department, 17005 Upland Ave. Fontana, CA 92335 (909) 350-7740

### **Carson Campus**

Carson Sheriff's Station, 1356 S. Avalon Blvd. Carson, CA 90745 310-830-1123

## Additional Crime Statistics

### **Phoenix Campus**

[www.neighborhoodscout.com/az/phoenix/crime](http://www.neighborhoodscout.com/az/phoenix/crime)

### **North Las Vegas Campus**

[www.neighborhoodscout.com/nv/north-las-vegas/crime](http://www.neighborhoodscout.com/nv/north-las-vegas/crime)

### **Carson Campus**

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[www.neighborhoodscout.com/ca/carson/crime](http://www.neighborhoodscout.com/ca/carson/crime)

## Fontana Campus

[www.neighborhoodscout.com/ca/fontana/crime](http://www.neighborhoodscout.com/ca/fontana/crime)

### Security Awareness and Crime Prevention Programs

Students and employees who wish to learn more about how to protect themselves against crime may contact one of the following locations to inquire about local programs available.

#### Phoenix Campus

Tolleson Police-Crime Stop  
9555 W Van Buren Street  
Tolleson, AZ 85353  
(623) 936-7186

#### North Las Vegas Campus

Las Vegas Metropolitan Police Department  
3141 Sunrise Avenue  
Las Vegas, NV 89101  
(702) 828-3111

#### Carson Campus

City of Carson – Public Safety Services  
701 E Carson Street  
Carson, CA 907453  
(310) 952-1700

#### Fontana Campus

Fontana Police Department  
17005 Upland Ave`  
Fontana, CA 92335  
(909) 350-7700

### Sex Offender Registration Policy

The Federal Campus Sex Crimes Prevention Act requires institutions to issue a statement advising the campus community how to access information concerning registered sex offenders.

Arizona	<a href="http://www.azdps.gov/Services/Sex_Offender/">www.azdps.gov/Services/Sex_Offender/</a>
California	<a href="http://www.meganslaw.ca.gov/">www.meganslaw.ca.gov/</a>
Nevada	<a href="http://www.nvsexoffenders.gov/">www.nvsexoffenders.gov/</a>

It also requires sex offenders already required to register in a state to provide notice, to the appropriate state agency, as required under State Law, of each institution at which that person is employed, or is a student.

### Drug and Alcohol Policy

The institution complies with the Drug Free Workplace Act of 1990. The institution enforces laws regulating the use of alcoholic beverages and illegal drugs. The institution is committed to maintain a safe and healthy environment for its campuses. Additional information may be found in the Drug and Alcohol Prevention section.

### Emergency Response and Evacuation Procedure

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All students and staff are urged to notify authorities of any situation or incident that involves a significant emergency or dangerous situation.

In the event of an actual emergency, the following methods will be utilized to alert the campus:

- Network Emails
- Fire Alarms
- Emergency Text Messages
- Announcements over the Public Address System

Upon receiving information regarding an emergency or dangerous situation that poses an immediate or on-going threat to the health and safety of students and employees on campus, the institution will immediately contact local authorities.

## Missing Student Notification

The institution does not have a missing student notification since none of the campuses offer on-campus housing. If any student or employee has reason to believe that a student may be missing, he or she should immediately notify the institution and contact the local authorities.